

Position: Garden Manager
Seasonal, Approximately April through October
Full time, \$15/hour

Description:

The Garden Manager will work under the direction of the Executive Director and will be responsible for the overall care, maintenance and appearance of the gardens at the Cedar Valley Arboretum & Botanic Gardens. This position will include supervising any Arboretum garden employees and leading individual and groups of volunteers. This position requires physical labor, exposure to heat and humidity; and exposure to dirt and dust. General garden duties will include planting, watering, weeding, weed trimming and pruning throughout our 40 acres. The Garden Manager will also be expected to interact professionally with visitors and volunteers at the Arboretum. Other duties may include maintaining equipment, garden mapping, tours, plant identification, helping at Arboretum events, and special projects throughout the season.

Helpful, but not required experience:

- Gardening/Horticulture
- Working outdoors in adverse weather conditions such as high heat and humidity
- Managing employees
- Customer Service
- Equipment maintenance

To apply for this position, please submit a cover letter and resume to Robert Pruitt at director@cedarvalleyarboretum.org.

If you have any questions, please contact:

Robert Pruitt

319-226-4966

director@cedarvalleyarboretum.org